

The Joanna Briggs Foundation Inc

Management Committee Teleconference Annual General Meeting

Wednesday 1st December 2010

Present: Lisa Hopp (LH)
Judy Lumby (JL)
Tiffany Conroy (TC)
Alison Kitson (AK)
Jill White (JW)
Noel Lindsay (NL)
Mellick Chehade (MC)
Alan Pearson (AP)

Apologies: Morankar Sudhakar (MS)
Margaret Harrison (MH)
Leslye Long (LL)

1. Minutes from the previous meeting

Minutes from the previous AGM were confirmed.

2. Accounts and Reports

Margaret Harrison, the Treasurer, had seen the Statement of Accounts prepared by JL and gave permission for JL to present at this meeting. JL highlighted that a significant expense was the Directors salary and left the meeting for Members to discuss.

Members agreed that the Chair, AK would inform JL of the discussion in writing.

Action: AK to send letter to JL informing her of the decision made related to the Directors salary expense.

3. Approval of Funds

Funds were approved by the Committee.

4. Winding down of Foundation

Winding down according to the Act, under the Act in South Australia, it is only to do with funds before going into liquidation.

JL suggested we process Section 42, Transfer of Activities.

We need to write to the Commissioner to request that the Foundation have a Transfer of Activities.

JL recommended we send the letter. **AK proposed. TC supported and NL seconded.**

5. Any Other Business

The Next Meeting AGM will be held in November.

The meeting closed.

